

FREEDOM TOWNSHIP TRUSTEES
Regular Meeting, Thursday, November 17, 2016

After the Pledge of Allegiance, Chairman John Zizka called the Regular Township Meeting to order at 7:30 p.m., Thursday, November 17, 2016. Present: Trustees Jeff Derthick, Roy Martin and John Zizka. Present also were the Fiscal Officer Karen Martin, Road Supervisor Tony VanSteenberg. Residents present: Mr. Dave Bultinck, Mr. Charles Duffield, Mrs. Connie Evans. Chief Sanchez spoke to the audience and board about the new squad.

The meeting was being taped to facilitate the written minutes. Once the minutes are approved the tape will be reused.

The minutes of the November 3, 2016 meeting will be reviewed and addressed at the next regular meeting. A Special Meeting held on November 8, 2016, had minutes prepared by Chairman Zizka. A motion was made by Trustee Martin and seconded by Trustee Derthick **to approve the minutes submitted by Chairman Zizka for the November 8, 2016 Special Meeting.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried 11.17.16.01

Public Comment: Dave Bultinck reminded everyone of a Park Collaboration meeting on December 8, 2016, at 6 p.m. Dave will report back after the meeting to keep the township informed of the results.

Zoning: Trustee Derthick suggested that Mary Ann Schaefer and Karen Martin work on getting the Zoning Book completed and copies made with spiral binder edge. Trustee Zizka requests the Zoning Commission review older versions of the Zoning Book and new version and edit for deletions or changes that need corrected.

The BZA held a public hearing on a variance for an addition to be built on Mrs. Petersen's property. The variance was granted to the applicant. A new variance application was received.

The Trustees agreed that the Zoning Boards need more training on duties, responsibilities and meeting procedures. Trustee Derthick gave a brief report on the Zoning Commission meeting.

Roads: Tony reported that three brush pickup stops were made in November. They had worked on boom mowing. Most of the leaves at the cemetery have been removed. Tony has contacted Ohio Edison concerning the street lights that were burned out. Snow plows are ready to be used when needed. Tony and Butch have purchased their winter coats for work. Tony also reported that the water at the Community Park has been drained and the heat tape installed.

The paper work for propane service from Ferrell Gas has been received and Trustee Zizka will sign the authorization and it will be faxed to Ferrell Gas.

Portage Marble has invited Tony and Butch to a yearly holiday dinner that they will attend.

Fireboard: Trustee Martin gave a report on the last Fireboard meeting. They appointed a Captain and a two Lieutenants to the department.

EMS: Trustee Zizka gave a brief report on the EMS meeting. Chief Sanchez of the EMS brought the new squad prior to the meeting to be seen by anyone interested.

Trustee Zizka gave a report on the storm water meeting review.

New Business: Trustee Derthick questioned Mrs. Evans concerning the web-site information. Mrs. Evans has agreed to continue the website updates and changes. The subject of paying for this service by Mrs. Evans was discussed. At this time she has invested many more hours than originally planned. A motion was made by Trustee Martin and seconded by Trustee Derthick **to hire Mrs. Connie Evans for \$300.00 for the web design that she has done and to pay \$35 per month for updating and adding information, pictures and events as needed. A contract will be signed to start November 1, 2016 and to be re-evaluate once a year.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried 11.17.16.02

Fiscal Officer: The Windham Fiscal Officer has been helping Karen get the bank reconciliation in order. There is one amount that is an unknown factor the same every month. That amount is still being worked on to find the source of the difference.

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Regular Meeting, Thursday, November 17, 2016 (cont)

The Auditor's office stated that the resolution for the Amounts and Rates had not been made and can be done at this time. A resolution was read and Trustee Zizka made a motion and Trustee Martin seconded the motion **to approve the Amounts and Rates as determined by the Budget Commission for the fiscal year beginning January 1, 2017.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried Resolution **11.17.16.03**

Karen also stated that the MORE grant application is ready to be turned in for the OTARMA \$500 grant. Receipts for the Monkey bar project and for road safety signs were used for the application.

Unfinished Business:

- a. Public Square update- we are waiting for the title to the property before further discussions take place.
- b. MOF- Trustee Zizka has confirmed with the Auditor's office the lien on Mr. Lapio's property has been cleared
- c. Corpening property has no new information on the status of the Land Bank projects.

New Business: Trustee Zizka reported that NOPEC has signed with a new electric supplier for a three year contract.

Trustee Zizka requests that an outside auditor be hired to assist with bank reconciliation. He has received a quote from Charles Harris & Associates and would like to spend \$400 plus additional fees if any extra time is spent to help reconcile. A motion was made by Trustee Zizka and seconded by Trustee Derthick **to hire Charles Harris & Associates to help with locating the difference of the bank reconciliations.** Roll Call: Trustee Derthick, yes; Trustee Martin, No; Trustee Zizka, yes. Motion carried **11.17.16.04**

Misc: The EMS benefit event was successful. A motion was made by Trustee Martin and seconded by Trustee Derthick **to authorize a \$25 gift card for the benefit raffle.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried **11.17.16.05**

During the meeting, warrants & EFTs, #8664-#8673 in the amount of \$3,878.19 were presented to the Trustees for approval and ordered paid by signature. See the Payment Register which is attached hereto and by reference made a part of these Minutes.

A motion was made by Trustee Martin and seconded by Trustee Derthick **to adjourn the regular meeting at 10:04 p.m.** Roll Call: Trustee Derthick, yes; Trustee Martin, yes; Trustee Zizka, yes. Motion carried **11.17.16.06**

 John C. Zizka, Chairman

 Jeffrey M. Derthick, Trustee

 Roy E Martin, Vice Chairman

 Karen S. Martin, Fiscal Officer

